

ORDER FORM

GOOD SAMARITAN MINISTRIES

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Quantity	Title	Unit Price	Description	Total Cost
Toolkits				
	Volunteer Management Toolkit	\$ 170.00	The <i>Volunteer Management Toolkit</i> consists of an Instructor Manual, Instructor Guide, Participant Manual, and volunteer management forms. Shipping and handling is included. If you plan on using this Toolkit to <i>train others to be trainers</i> in your organization, Train-the-Trainer certification is required. If you receive Train-the-Trainer certification, this Toolkit is free.	
	Relational Ministries Toolkit	\$ 170.00	The <i>Relational Ministries Toolkit</i> consists of an Instructor Manual, Instructor Guide, Participant Manual, forms, and interactive activities. Shipping and handling is included. If you plan on using this Toolkit to <i>train others to be trainers</i> in your organization, Train-the-Trainer certification is required. If you receive Train-the-Trainer certification, this Toolkit is free.	
	Case Management Toolkit	\$ 170.00	The <i>Case Management Toolkit</i> consists of an Instructor Manual, Instructor Guide, Participant Manual, and many case management forms. Shipping and handling is included. If you plan on using this Toolkit to <i>train others to be trainers</i> in your organization, Train-the-Trainer certification is required. If you receive Train-the-Trainer certification, this Toolkit is free.	
	Financial Counseling Toolkit	\$ 170.00	The <i>Financial Counseling Toolkit</i> consists of an Instructor Manual, Instructor Guide, Financial Counselor Manual, Client Manual, and financial counseling forms. Shipping and handling is included. If you plan on using this Toolkit to <i>train others to be trainers</i> in your organization, Train-the-Trainer certification is required. If you receive Train-the-Trainer certification, this Toolkit is free.	
Participant Manuals				
	Volunteer Management Participant Manual	\$ 45.00	If you receive Train-the-Trainer certification, these manuals may be purchased at a discount of \$25.00 each. Shipping and handling is included.	
	Relational Ministries Participant Manual	\$ 45.00	If you receive Train-the-Trainer certification, these manuals may be purchased at a discount of \$25.00 each. Shipping and handling is included.	
	Case Management Participant Manual	\$ 45.00	If you receive Train-the-Trainer certification, these manuals may be purchased at a discount of \$25.00 each. Shipping and handling is included.	
	Financial Counselor Manual	\$ 45.00	If you receive train-the-trainer certification, these manuals may be purchased at a discount of \$25.00 each. Shipping and handling is included.	
	Financial Counseling Client Manual	\$ 45.00	If you receive Train-the-Trainer certification, these manuals may be purchased at a discount of \$25.00 each. Shipping and handling is included.	
	CD (Contains Toolkit Files)	\$ 220.00	This CD contains all the electronic files of the Toolkit chosen. The manuals are in Word and the Instructor Guide is in PowerPoint so it can be used during training. Purchasing the CD enables your organization to make as many hard copies as necessary for your site. If you have multiple sites, you will need to purchase a CD for each site. If you receive Train-the-Trainer certification CD may be purchased at a discount of \$125.00.	
Train-the-Trainer Certification				
	Train-the-Trainer Certification	\$ 300.00	"Train-the-Trainer" certification is offered to teach an individual in your organization to train others in your organization. The Toolkit is included in this price. Along with the free Toolkit, the individual receives a Certificate of Completion, The Know Book, one year of on-going staff development, phone consultation, rights to copy the Participant Manual five times, a discount purchase price for Participant Manuals (\$25.00), a discount price for the CD (\$125.00). See website for training dates and times. Training may be cancelled if not enough participants. If cancelled, registration will be refunded. If your organization requires special training outside the scheduled training, please call Good Samaritan Ministries to discuss options.	
Total				

*In order to train others to be trainers in your organization, "Train-the-Trainer" certification is necessary.
 You can only copy the participant manual five times free of charge. After that, you can purchase participant manuals from GSM or purchase the CD.
 Since these manuals were produced under a federal grant, you cannot use federal funds to pay for these materials (DOL 29C, Sec. 95.36).

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