



## Housing Search Packet

*Dear Ottawa County Resident,*

We understand that finding affordable housing in this area is very difficult. Searching for housing, facing an eviction, living in a car, in a shelter, or on the streets makes everything else in life even more complicated. The housing team at Good Samaritan Ministries (GSM) created this packet as one way to give you some tangible leads towards finding solutions to your housing crisis. *We believe that you can!*

***Please understand that we do not have programs that fit everyone's needs, but we assess the needs of those who contact us and refer them to appropriate housing resources. We are not an emergency shelter, and emergency shelters are the only places in Ottawa County where you can find emergency housing services.*** As the Housing Assessment and Resource Agency (HARA), we are here to connect people who are literally homeless or at imminent risk of homelessness to the most appropriate housing resource in the community. We also complete assessments, provide case management services, and offer rental assistance programs. Thank you for contacting us. We wish you well in your housing search.

Sincerely,

*The Housing Team*

*In need of immediate community resources?*

*Call 2-1-1 to access an up-to-date list or visit the website at: [www.call-211.org](http://www.call-211.org)*

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## Housing Services

### Good Samaritan Ministries Programs (GSM)

**Housing Choice Voucher Program (HCV)** – formerly known as Section 8

**Good Samaritan Ministries does not run the HCV program. We complete the assessment to place qualified individuals and families onto HCV waitlist.**

The HCV program provides long-term financial rental assistance to qualified participants. If you receive a voucher, you pay 30% of your income towards rent and the rest is subsidized. **To be eligible for the HCV waiting list you must be:**

- **Ottawa County Resident**
- **Meet the federal definition of homelessness (living on the streets, in shelter, or in place not meant for human habitation).**

*\*Waitlist times are typically a year or longer.*

### Short-term Housing Assistance and Resource Programs

These programs are only available for Ottawa County residents and for those who are not currently receiving another rental subsidy. All rental units must pass an inspection and fit fair market rent guidelines.

#### **Rapid Re-Housing**

A program where *homeless individuals and families* may receive security deposit, short term rental assistance, and case management services to help them towards the goal of housing stability.

#### **Eviction Prevention**

A rental-assistance and case management service to help individuals and families who have received a court summons, and who are at-risk of homelessness due to eviction. *Rental arrangements cannot exceed 3 months, and landlord must be willing to participate in program.*

## Emergency Shelters

*Shelters are the only emergency housing services in this area. They may be full.*

### **Gateway Mission (formerly Holland Rescue Mission)**

Provides immediate shelter. Call to set an appointment. *Some requirements such as sobriety and medical restrictions may apply.* The shelter may provide other programs.

- **Gateway Mission Men's Center** (for single males age, 18 and older)

Address: 166 South River Avenue Holland MI 49423

Phone: 616-928-3413 / 616-396-2200

- **Gateway Mission Women & Children's Center**

*(for women, single mothers, and married couples with children)*

Address: 356 Fairbanks Avenue Holland MI 49423

Phone: 616-928-3469 / 616-396-2200

## Emergency Shelters *(continued)*

### **Resilience: Advocates for Ending Violence (formerly known as Center for Women in Transition)**

Manages a high-security emergency shelter for victims of abuse and domestic violence who are facing an imminent threat.

Address: 411 Butternut Drive Holland MI 49424

Phone: (616) 392-2829 or (616) 392-1970

### **Salvation Army Grand Haven Emergency Housing**

This shelter is intended for low-income families that have children attending school in the Tri-Cities area (Grand Haven/Spring Lake/ Ferrysburg). Shelter is for a maximum of 90 days.

### ***Transitional Housing***

*These are structured supportive housing programs that are generally 6-18 months in length. Unlike shelters, residents are usually expected to pay a fee for their housing.*

### **The Gateway Program - Holland**

Year-long program run by the Gateway Mission consisting of spiritual development, work requirements and case management. 616-928-3550

### **My House Ministry - Holland**

Private transitional housing for single women and single mothers with young children. Charges a weekly residency fee. 616-953-0772 or info@myhouseministry.org  
Website: www.myhouseministry.org

### **Building Men for Life – Holland**

Transitional housing for men that are overcoming addiction and looking for a safe and sober place to stay while they are in recovery. 616-393-2188

### **People Center – Grand Haven**

**By Referral Only** - program is for residents, employees, and students of the Tri-Cities area (Grand Haven/Spring Lake/Ferrysburg). Must be working a minimum of 35 hours a week; the program is intended to help households become financially stable. 616 844-6710

### **Love In Action – Grand Haven**

All potential residents must be homeless or be at immediate risk of homelessness and be a resident of the Tri-Cities Community. They also must be able to sustain full-time employment and be ready to make life changes in pursuit of becoming self-sustaining. 616-846-2701

- **Hope House** (Women/Children's Program) will accept mothers with female children of any age, and male children up to age 8.

- **Harbor Hall** (Men's Program) does not permit children to reside with their father while in residence.
- **Providence Place** (Includes disability accessible units) has eight affordable units, call to check for availability.

**Family Life Center - Allendale**

Faith-based shared housing and independent living skills education. Must be a single pregnant adult without any other children. Housing is provided in a group setting. 616-895-8336 or [office@familylifecenterhome.org](mailto:office@familylifecenterhome.org)

***Rent and Utility Assistance***

**Rent and Utilities**

- Department of Health and Human Services: 616-394-7200
- Salvation Army: 616-392-4461 (Holland) or 616-842-3380 (Grand Haven)
- Good Samaritan Ministries: 616-392-7159

**Utilities Only**

- Community Action Agency: 616-393-4433
- Goodwill Moneyworks Program: 231-722-7871 ext. 351
- True North: 231-355-5880

***Other***

**Department of Health and Human Services (DHHS)**

Apply for DHHS general services, food stamps, childcare, and health insurance. State Emergency Relief Fund (SER) is a specific program that may be used for assistance with deposit costs, etc. 616.394.7200 or [www.michigan.gov/mibridges](http://www.michigan.gov/mibridges)

**Community Mental Health (CMH)**

Call for eligibility requirements for mental health services. Housing services are available only to persons enrolled in other CMH services. 616-393-5681 or [cmhcustomerservices@miottawa.org](mailto:cmhcustomerservices@miottawa.org)

**Bethany's Safe Families for Children Program**

This is a volunteer ministry that connects overwhelmed families who are facing a crisis with volunteers who can care for their children for short periods of time. This is not foster care, and parents remain involved with children. 800-238-4269

*Looking for housing services outside of Ottawa County?*

*Call Good Samaritan Ministries and we can connect you with the Housing Assessment and Resource Agency for your area or find an updated list here: <http://www.michigan.gov/mshda>*

## Housing Search Tips

- **What can you afford?**
  - Generally, you do not want to be spending more than 40% of your income on rent.
    - To afford a unit that rents for \$800 a month, you would need to have \$2000 in monthly income.
  - Here's how to calculate your affordable rent target:
    - $\text{Total Monthly Income} \times 0.4 = \text{Affordable Rent Target}$
- **Where do you need to live?**
  - Consider the places you frequently go. Will you need access to a bus stop? How far away is work, childcare, the grocery store, and school? You may have to make trade-offs but it's helpful to think about these things ahead of time.
- **Activate your personal network!**
  - It doesn't hurt to tell **everyone** that you are looking for housing. You may be surprised by connections that other people have!
- **Staying safe while searching for housing online.**
  - Use the internet with caution. It's a great way to find available housing, but some listings may be scams.
  - Beware of listings that do not provide contact information.
  - Never give out personal information or exchange money before you've seen the inside of a unit and meet the landlord.
  - Never give financial information over the internet. Always be sure to meet potential landlords in person.

## Questions for Landlords

- How much is the rent?
- When and how often is rent due?
- How much is the security deposit?
- Do you have any move-in specials?
- What is required to move into the unit?
- Are utilities included in the rent?
- If utilities are not included, how much do they run each month (winter and

What other things would you want to ask?

summer)?

- 
- Is there access to laundry facilities (washer/dryer)?
- How is trash removal handled?
- What lawn care activities are the tenant's responsibility (snow shoveling, mowing, etc.)?
- What is the smoking policy?
- What is the pet policy?
- Is the unit on the first floor or second?

## Where to Look for Housing

### The Internet

On the internet you may find private landlords that have more flexible requirements for approval. Some good places to look for housing online are listed below.

- Holland.craigslist.com
- Zillow.com
- Rent.com
- Facebook Marketplace
- Apartments.com
- [www.affordablehousing.com](http://www.affordablehousing.com)  
(formerly GoSection8.com)
- Michiganhousinglocator.com

### Property Management Companies

May have strict requirements for approval. These companies are not apartment complexes. They manage houses and complexes that may have rentals available. Some property management companies in Holland and Zeeland are listed below.

#### Lakeshore Property Management

419 E. 8<sup>th</sup> St Suite 30  
Holland, MI 49423  
(616) 392-8883

#### Cornerstone, LLC

9 E. Main Street  
Zeeland, MI 49464  
(616) 741-9600

#### Winter Sun

1500 Ottawa Beach Rd #6  
Holland, MI 49424  
(616) 392-8561

#### BVW Property Management

P.O. Box 2397  
Holland MI 49423  
(616)594-0797

#### HoM Flats

12181 Felch St  
Holland, Mi 49424  
(616) 612-4466

#### Crown Pointe Apartments

(1-2) bedrooms  
1180 Matt Urban Dr  
Holland, MI 49423  
616-499-7997  
*Allegan County*

#### Key Stone Properties, Inc

491 Chicago Dr.  
Holland, MI 49423  
(616) 396-3518

#### Waveland Property Management

42 E. Lakewood Blvd.  
Holland, MI 49424  
(616) 796-1203

#### Macatawa Property Management

60 E. Lakewood Blvd. Suite 60  
Holland, MI 49424  
(616) 594-6915

#### Sunshine Properties

292 Douglas Ave  
Holland MI 49424  
(616) 392-6915

#### Ridgeland Heights

(1-2) bedrooms  
985 E. 16<sup>th</sup> Street  
Holland, Mi 49423  
(616)392-1723

**Windemuller Property Management**

168 James St. Suite C.  
Holland, Mi 49424  
(616) 848-7160

**PFS. Property Management**

42 James St. STE. B.  
Holland, MI 49424  
(616) 928-4528

**PTJ Property Management**

2000 S.W.  
Wyoming, Mi49519  
(616) 723-8800

**Lighthouse Property Management LLC**

202 44<sup>th</sup> St. S.W.  
Grand Rapids, Mi 49548

**Compass Property Management**

724 32<sup>nd</sup> St. S.E.  
Grand Rapids, Mi 494548  
(616) 452-7080

**West Michigan Property Management**

729 Lincoln Ave  
Holland, Mi 49423  
(616) 260-0705

**Subsidized and Reduced Rent Apartments**

**Subsidized**

These complexes offer rental units for low-income households, and the amount you pay for rent depends on income. Waitlists can be lengthy, so apply and get on the waitlist as soon as possible. Application fees may apply.

**Bay Pointe Apts.**

1 & 2 bedrooms  
791 E. 16<sup>th</sup> Street  
Holland, MI 49423  
(616) 396-2400

**HHI Management**

(1,2,3) bedrooms  
400 136<sup>th</sup> Ave BLDG 200 Ste # 207  
Holland, MI 49424  
(616) 395-9311

**Greenbriar Apts.**

(1,2,3) bedrooms  
121 Waverly Rd.  
Holland, MI 49423  
(616) 392-1784

**Pinewood Placer**

(1 & 2) bedrooms  
1500 S. Ferry  
Grand Haven, MI 49417  
(616) 846-6461

**Meadow Lane Townhouses**

(1,2,3) bedrooms  
287 Meadow Lane Dr.  
Holland, MI 49423  
(616) 396-2555



## Reduced Rent

These complexes offer units with affordable rent that does not change based on your income. Waitlists can be lengthy. It's best to apply and get on the waitlist as soon as possible

### Country Air Apartments

Fillmore & 56<sup>th</sup> Ave  
Allendale, MI 49401  
(616) 669-5279

### The Meadows

325 Meadow Lane  
Coopersville, MI 49404  
(616) 837-0699

### Falcon Woods

12049 Falcon Ln  
Holland, MI 49424  
(616) 738-8724

### Traditions of Holland

13828 N Traditions  
Holland, MI 49424  
(616) 786-4400

### Eaglebrook Apartments

217 DeWitt Lane  
Spring Lake, MI 49418  
(616) 644-2846

### Hancock Apts.

529 Randall  
Coopersville, MI 49404  
(616) 837-9342

### Setter's Pointe

501 Setters Run  
Coopersville, MI 49404  
(616) 997-9020

## Subsidized Senior Citizen Specific

These complexes offer units for senior citizens and the rent depends on your income. Age requirements vary by complex. These complexes do not charge application fees.

### Evergreen Village

(62 and over)  
217 DeWitt Ln.  
Spring Lake, MI 49456  
(616) 842-3820

### Haven Huis

(62 and over)  
100 Madison Ct,  
Zeeland, MI 49464  
(616) 772-9562

### McIntosh Manor

(62 and over)  
777 Butternut Dr.  
Holland, MI 49424  
(616) 399-7224

### Riverbend Apts

(62 and over)  
7663 Riverbend Ave.  
Jenison, MI 49428  
(616) 457-1920

### River Village

(62 and over)  
162 River Rd,  
Coopersville MI 49404  
(616) 895-4663

### Wildwood Creek

(62 and over)  
431 Diekema Ave  
Holland, MI 49423  
(616) 396-8185

## **Reduced Rent Senior Citizen Specific**

These complexes offer units for senior citizens with affordable rent. Age requirements vary by complex.

### **The Depot**

(55 and over)  
301 Ottawa St  
Coopersville, MI 49404  
(616) 997-9180

### **Village at Appledorn**

(55 and over)  
630 Hasting  
Holland, MI 49423  
(616) 392-1700

### **Stonebridge**

(55 and over)  
11265 Washington Ave  
Allendale, MI 49401  
(616) 895-4663

### **Midtown Village Dwelling Place**

(55 and over)  
372 S. River Ave  
Holland, MI 49423  
(616) 546-2600

### **Lloyd's Bayou**

(55 and over)  
Lloyd's Bayou Dr  
Spring Lake, MI 49456  
(616) 298-3482

### **Wildwood Creek**

(55 and over)  
755 E 16<sup>th</sup> Street  
Holland, MI 49423  
(616) 392-8246

## Housing Search Worksheet

Address of Unit	Contact Information	Rent/Utilities	Date of Contact	Comments

### **Applications**

Most housing providers require a non-refundable application fee, generally ranging from \$25 - \$50.

**Subsidized complexes Do Not charge an application fee.** If you have reasons, you may get denied (such as poor credit or criminal history), it may be important to ask the landlord if there are any restrictions or requirements before applying. If you do apply and get denied, look to the next page for information on your rights and the appeal process!

## **Security Deposits**

Housing providers generally require payment of the first month of rent and a security deposit before move-in. Some landlords may require first and last month's rent. Security deposit amounts are usually equal to one month of rent at that unit. If you have gotten denied from housing before, consider offering a higher deposit amount or paying more than just the first month of rent up front. Utility companies may also require security deposits before they provide gas/electric/water.

## **Know Your Rights!**

*At some point during your housing search, you may encounter discrimination or exploitation. Knowing what your rights are can be helpful to avoid this, so keep the following information in mind as you look for housing.*

## **Housing Discrimination**

(The below information has been adapted from [www.fhcwm.org](http://www.fhcwm.org))

The Fair Housing Act and other laws outlaw housing discrimination based on:

- Race
- Religion
- Family Status
- Disability
- Marital Status
- Sex
- Age
- National Origin

How do I know if I am being discriminated against? Some signs are:

- Filling out an application and not hearing back for a long time or at all.
- Only being shown properties in neighborhoods that are mainly composed of people of your race or familial status.
- Being told that the unit was just sold/rented, even though it still has a "for sale" or "available" sign.
- You are told that the neighborhood "isn't right for you", is unsafe, or that you will be unwanted there.
- Being restricted to a certain floor or area of a complex.
- Being charged extra fees or higher rent than other people there.
- The terms, conditions, or availability of a unit change between a phone call with the landlord and an in-person visit.<sup>1</sup>

If you feel that you are experiencing housing discrimination, contact [Fair Housing of West Michigan](http://FairHousingofWestMichigan.org) (616-451-2980).

## **Appeals**

Most people that apply for housing get denied at some point. In fact, it is common to get denied multiple times along the way to finding housing. If your application for housing is denied, be sure to keep your denial paperwork and ask the landlord/property manager if they have an appeal process for applicants that get denied. Your denial paperwork may also describe the appeal process. An appeal gives you the opportunity to explain your situation to the property owners to see if they would make an exception.

## Other Ottawa County Social Services

### General

- For info on all community resources (food pantries, utilities, etc.) call **2-1-1**
- Department of Health and Human Services (DHHS) 616-394-7200
- Community Kitchen: 101 E. 13th St. Holland. Free lunch @11:00-12:30pm. Breakfast on Saturdays and Sundays @ 9:00-10:30am.
- Community Action House 616-392-2368
- Public Transportation (MAX) 616-355-1010
- Ottawa County Michigan Works (employment) 616-396-2154

### Financial Assistance & Housing

- Gateway Holland Rescue Mission 616-396-2200(Women) 616-928-3413(Men)
- Resilience Advocates for ending Violence (formerly Center for Women in Transition) 1-800-848-5991
- Salvation Army 616-392-4461
- Community Action Agency 616-393-4433

### Legal/Civil Rights

- Fair Housing Center of West MI 616-451-2980 or 866-389-FAIR
- Michigan Department of Civil Rights 800-482-3604
- Holland Human Relations Department/Commission 616-355-1328
- Legal Aid of Western Michigan 1-888-783-8190
- 58th District Court Ottawa County- 616-392-6991 (Holland) 616-846-8280 (Grand Haven)
- Human/International Relations (Immigration rights) 616-355-1322

### Specific Populations

- Ottawa County Veterans Affairs 616-393-8387
- Latin Americans United for Progress 616-392-5058
- Lakeshore Ethnic Diversity Alliance 616-846-9074
- Disability Network 616-396-5326
- Arbor Circle (Youth services ages 16-20) 616-451-3001

### Health Care

- Holland Free Health Clinic 616-392-3610
- Holland Community Health Center 616-396-5266
- Ottawa Co Community Health Department 616-396-5266
- InterCare 855-869-6900
- Community Mental Health 616-393-5681
- Robert Brown Mental Health Crisis Center 616-298-8190

### Pregnancy

- Lakeshore Pregnancy Center 616-396-5840
- Women Infant and Children (WIC) 616-399-0202
- Maternal Infant Health 616-393-5731

### Addiction Recovery

- OAR (Substance Abuse) 616-396-5284
- Chester Ray Rehab 616-396-6872
- 70x7 Recovery 616-796-0685